

MINUTES OF THE ANNUAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
May 23, 2023 at 6:30 p.m.

President Leno called the Annual Board Meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

President Leno led the audience in the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
R. Nesvacil
B. Owen
T. Gelinas

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation & Facilities; Ben Rea, Director of Parks and Planning; Amy Seklecki, Director of Marketing; Alli Siamis and Kathy Lydon, Recording Secretary.

Other staff in attendance: Janna Witt, Steve Neill, Ronald Szudarski, Rosie Gallina, Edith Garcia, Daniela Ramos, and Jennifer Rogers

Others in attendance: Dan Nicholas, FGM Architects; Greg and Kearin Hansen, residents, and Tammy Petricca, resident.

New Staff

Ronald Szudarski, Assistant Superintendent of Nickol Knoll Golf Course was introduced by Supt. Neill; Edith Garcia, Administrative Assistant, HR/Finance, and Daniela Ramos, HR Intern was welcomed by Supt. Gallina; and Kathy Lydon, Executive Administrative Assistant to the Executive Director was introduced by Executive Director Fullerton

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

MINUTES

No discussion.

Comr. Nesvacil moved, seconded by Comr. Owen, to approve the Regular Meeting minutes for April 11, 2023, the Public Hearing meeting minutes for April 25, 2023, and Regular Meeting minutes for April 25, 2023. On a voice vote the motion was approved 4-0.

OLD BUSINESS

VP Gelinas moved, seconded by Comr. Nesvacil, to approve Resolution R-3-23 – the First Amendment to the Employment Agreement of Executive Director Carrie Fullerton to extend her contract through March 1, 2026, and provide for a retroactive raise of 3% for Fiscal Year 21-22 and a 4.06% raise for Fiscal Year 22-23.

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

ELECTION CANVASS

Executive Director Fullerton stated that it is staff's recommendation for the Board to approve the official canvassing results from the April 4, 2023 election.

VP Gelinas moved, seconded by Comr. Owen, to accept the Official Canvass Results from the Office of the Cook County Clerk from the Consolidated Election of April 4, 2023 as presented and declare that Brian Owen and Robert Nesvacil are duly re-elected for four-year terms to the Office of Park Commissioner; and John Supplitt is duly elected for a two-year term to the Office of Park Commissioner. On voice vote the motion was approved 4-0.

ADMINISTRATION OF OATH OF OFFICE

Park Commissioner Brian Owen

Park Commissioner Robert Nesvacil

Park Commissioner John Supplitt

Executive Director Fullerton administered the official Oath of Office to Brian Owen, Robert Nesvacil and John Supplitt.

(Signed Oaths will be included in the Minutes Book)

Comr. Supplitt then joined the Board at the dais.

ANNUAL MEETING - ELECTION OF OFFICERS

President

Comr. Nesvacil nominated Comr. Leno for the office of President for the Fiscal Year 2023/24.

VP Gelinas moved, seconded by Comr. Nesvacil, that the nominations be closed and the Secretary be directed to cast a unanimous ballot. On voice vote the motion was approved 5-0.

Vice-President

Comr. Nesvacil nominated Comr. Gelinas for the office of Vice President and Assistant Secretary for the Fiscal Year 2023/24.

Comr. Nesvacil moved, seconded by Comr. Owen, that the nominations be closed and the Secretary be directed to cast a unanimous ballot. On voice vote the motion was approved 5-0.

APPOINTMENT OF OFFICERS

Comr. Nesvacil moved, seconded by Comr. Owen, that Carrie Fullerton be reappointed to the offices of Executive Director, Secretary of the Board, Freedom of Information Act Officer, Open Meetings Act Officer, and NWSRA for the Fiscal Year 2023/24.

Jason Myers be reappointed to the office of Assistant Secretary, Treasurer, Representative to the Park District Risk Management Agency, Freedom of Information Act Officer, Open Meetings Act Officer and Principal Authority for the Illinois Funds.

Brian Meyer be reappointed as NWSRA Alternate and ADA Compliance Officer.

Rosie Gallina be appointed as ADA Compliance Officer, Freedom of Information Act Officer, and Open Meetings Act Officer.

Ben Rea be appointed as ADA Compliance Officer.

Janna Witt be reappointed as Assistant to the Treasurer.

Kathy Lydon be appointed and Alli Siamis be reappointed as Freedom of Information Act Officers and Open Meetings Act Officers.

All of the above for the Fiscal Year 2023/24. On a voice vote the motion was approved 5-0.

PRESENTATIONS & INFORMATIONAL REPORTS

April, 2023 Financial Reports

President Leno asked if anyone had any questions or comments on the April, 2023 Financial Report. Comr. Owen questioned the dollar amount of the increased overall revenue for the ARC on the summary page. Executive Director Fullerton will follow up with Director Myers on that and email a response to the entire Board.

President Leno asked for a motion to move up agenda item 10.c Part and Full Time Employees Benefits discussion to before item 10.b. Comr. Nesvacil moved, seconded by Comr. Owen. On a voice vote the motion was approved 5-0.

Part and Full Time Employee Benefits

Executive Director Fullerton led the discussion stating staff are looking at ways to ensure the District is a premier employer. One of the areas staff recognized as being slightly behind on is employee benefits. Alli Siamis has been working with a group of employees doing a study on what other organizations are offering that the Arlington Heights Park District could potentially offer its employees. Alli highlighted some of specific benefits that will potentially be recommended.

President Leno would like to see an overview of the current benefits the District offers. She also requested that staff bring everything back to the Board at the same time and have the list of suggested new benefits prioritized by most impactful to least.

Comr. Supplitt added he would like to see the benefits structure of other park districts in the area that are comparable.

VP Gelinis asked for an outline of where staff is getting this information from. Alli responded that on the part-time side, she is relying on the Part Time Advisory Committee (PTAC) to gather information and relay it back to her, as well as looking at comparable Districts. On the full-time side, staff of all different levels were surveyed. Comr. Owen asked for costs to the District, if implemented, to be included in the list as well. President Leno requested staff include all suggestions be presented to the Board, even the ones that are not being recommended.

PARC Grant

Executive Director Fullerton stated the District is submitting an application for a PARC grant to help cover the cost of the proposed improvements to the pool and bathhouse at Recreation Park. Applications for this grant will be accepted until June 15, 2023. The maximum dollar amount that can be awarded is \$2.8 million dollars. Director Rea said the scope of the project is to return the original building back into a bathhouse, as well as replace the existing 50m pool with a new pool of the same size. Also, the project plans are to turn the wading pool into a splash pad and add additional green space to the south of the pool. Director Rea said a public hearing will take place on or around June 7, at Recreation Park. Any comments from the residents will be brought to the Board at the June 13 Board Meeting.

Dan Nicholas of FMG Architects shared the concept plan for the proposed renovation. He explained that if awarded the PARC grant, the scope of the work must remain the same as in the concept plan that is submitted with the application, but the design can be changed. Also, requirements of the grant application, such as elevations and ADA accessibility, must be included in the concept plan. President Leno asked if the splash pad can be changed to a wading or small zero depth pool after the design is submitted if the community expresses they would prefer that. Director Rea said he believes that wording can reference that area as a "tot area".

Comr. Supplitt questioned if the community would be better served by maintaining the bathhouse in its current location and using the Rec Center for a different purpose that would bring in new revenue to the Park District. VP Gelinis explained that it would cost the District more money to restore the existing building to make it ADA compliant, as well as safe to use for programming, than the cost of the entire proposed project. Director Rea discussed cost associated with existing, outdated mechanicals.

Comr. Owen expressed concern where the money is going to come from for this project. Executive Director Fullerton said that Director Myers will go over the financials at the next Board Meeting but she will also send it to the Board prior to the meeting.

Residents Greg and Kearin Hansen, 304 N. Haddow Ave, came to show their support for the proposed Recreation Park renovation project. Resident Tammy Petricca, 204 N Haddow Ave, stated the neighborhood is turning over to young families and would like to see a true baby pool put in at Recreation Park. Ms. Petricca also made the suggestion of switching the shallow end and deep end when the 50m pool is redone so parents can see their older children in the shallow end while in the tot area. Ms. Petricca would also like consideration to keep preschool and CAP at that location. President Leno asked for staff to bring back to the Board what the additional cost would be to make the basement accessible for programming in the future.

Executive Director Fullerton will send Mr. Hansen a sample letter of resident support for the grant that all the neighbors can sign in support of the project.

NEW BUSINESS

Resolution R-4-23 – Formation of Local Efficiency Committee

Comr. Owen moved, seconded by Comr. Nesvacil to approve Resolution R-4-23, a resolution to form a Committee on Local Government Efficiency to be filed in both Cook and Lake Counties no later than November 23, 2024. On a voice vote the motion was approved 5-0.

Resolution R-5-23 – Emergency Purchase of Electrical Boom Truck

Director Rea stated that the District's boom truck was crushed by a tree during a storm last August. Due to the current supply issues, a new truck may not be available for 18-24 months. With the assistance of Attorney Paine, this resolution was created to allow the District to purchase a truck immediately, without having to go out to bid, if one should become available. There was a brief discussion on how much PDRMA will reimburse, and what happens if the cost exceeds \$200,000. President Leno said that the Executive Director has authorization to spend \$30,000 without Board approval so that would not be a problem.

VP Gelinias moved, seconded by Comr. Supplitt to approve Resolution R-5-23, a resolution authorizing an emergency expenditure of \$200,000 for the purchase of a replacement boom truck.

Roll was called with:

Ayes – Gelinias, Supplitt, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Acceptance of Foundation Board Officers

Comr. Nesvacil moved, seconded by VP Gelinias to accept Frank Lesniak as President, Nancy Prosser as Vice President, Jason Myers as Treasurer, and Mark Frighetto as Secretary of the Arlington Heights Park Foundation. On a voice vote the motion was approved 5-0.

Approval of Arbor Lift Bids

Director Rea said \$165,000 was budgeted for capital equipment this year to replace the 1996 international boom truck. This went out to bid with one contractor submitting a bid for \$138,500. Staff recommends approval of this bid.

President Leno inquired if staff ever talked to the Village about joint purchases for larger equipment like this. Director Rea replied they have shared equipment in the past.

Comr. Owen moved, seconded by Comr. Nesvacil to approve the purchase of a CTE Traccess 230 tracked boom lift from Wellbuilt Equipment, Inc., Crete, IL. in the amount of \$138,500.

Vendor	Purchase Price
Wellbuilt Equipment, Inc. Crete, IL.	\$138,500

Roll was called with:

Ayes – Owen, Nesvacil, Gelinias, Supplitt, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

1. The ribbon cutting ceremony for the Sunset Ridge playground will be held on Saturday, June 10, 2023 from 9:00-10:00 a.m.
2. School District 25 sent a letter regarding a desire to build a new playground on existing Park District property. Copies of the letter were given to the Board.
3. The worksheet for the strategic planning session that the Museum is doing was shared with the Board. Any comments should be sent to Executive Director Fullerton before the planning workshop on Wednesday, May 24.
4. Executive Director Fullerton and Director Rea are working on a date to meet with the community on a design for Happiness Park.

COMMISSIONER REPORTS

Comr. Supplitt said he is very happy to be a part of the team as it is a great opportunity for him both personally and professionally.

Comr. Owen thanked Director Seklecki and the Foundation members for all the time spent at Dryden for the Pickleball Tournament this past Sunday.

President Leno asked for a Melas Park concessions update. Executive Director Fullerton said two events were selected and Director Meyer received paperwork to start the movement on the request.

President Leno congratulated Commissioners Owen and Nesvacil for being re-elected, and Supplitt for being elected to serve on the Park Board.

ADJOURNMENT

Comr. Supplitt moved, seconded by Comr. Owen, to adjourn at 8:31 p.m. On a voice vote the motion was approved 5-0

Maryfran Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved