

MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Zoom Meeting Call in (312) 626-6799
Meeting ID: 830 0852 6253; Password 987270315
March 23, 2021 at 7:00 p.m.

President Leno called the Regular Board Meeting to order at 7:00 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

R. Nesvacil
B. Owen
W. Ploger
T. Gelinis
M. Leno

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff on Zoom call: Kristy McCann, Steve Neill, Pat Klawitter, Nick Wirth, and Jeff Lindstrom.

Also on Zoom call: Jen Kim and Melissa Cayer, residents; Maddie McCormick, Intern.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None.

MINUTES

No Discussion.

Vice President Gelinis moved, seconded by Comr. Nesvacil, to approve the March 9, 2021 Regular Meeting minutes.

Roll was called with:

Ayes – Gelinis, Nesvacil, Ploger, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Vice President Gelinis moved, seconded by Comr. Owen, to approve the February 20, 2021 Joint Meeting with Village of Arlington Heights minutes.

Roll was called with:

Ayes – Gelinis, Owen, Nesvacil, Leno

Nays – None
Absent – None
Abstain - Ploger
Ayes – 4; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

February, 2021 Financial Reports

No Discussion.

Budget Presentation for Fiscal Year 2021-2022

Exec. Dir. Fullerton started by sharing the goals of the District for the budget. To focus on rebounding from COVID, continued investment in infrastructure and facilities, and to maintain a strong fund balance to ensure the District can provide essential services throughout economic downturns emergencies, as demonstrated in 20/21. Exec. Dir. Fullerton shared the District's financial highlights and achievements over the past year.

Dir. Meyers presented to the Board the Budget for 2021/2022. Highlighting total revenues, total expenditures, operating budget, summary of fund balances, financial forecast, tax revenues, salaries and wages, insurance, and pension expenses.

Dir. Rea presented the Parks and Planning Department budget and goals.

Dir. Meyer presented the Marketing & Communications and the Recreation & Facilities budget and goals, which included tennis, golf and the museum.

Dir. Myers shared that the Budget for Fiscal Year 2021/2022 is now on public display. The District will host a public hearing on April 27, 2021, and submit the budget for approval on April 27, 2021.

On behalf of the Board, President Leno thanked staff for all the work that was done to prepared the budget. There were no comments or questions from the Board or the patrons attending the Zoom meeting.

OLD BUSINESS

None.

NEW BUSINESS

February, 2021 Vouchers

Dir. Myers provided the February, 2021 vouchers listing. No discussion.

Comr. Ploger moved, seconded by Comr. Nesvacil to approve the Voucher Listing for the month of February, 2021 in the amount of \$425,146.73 and the payroll and payroll related expense distribution for the month of February, 2021 for \$712,928.80.

Roll was called with:

Ayes – Ploger, Nesvacil, Owen, Gelinas, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION

Dir. Myers shared that the Foundation will not meet until May. The golf outing date has been set for September 30, 2021. It was reported that the Foundation has received almost \$7,000. from patrons who are requesting refunds, and were asked to consider donating to our foundation.

COMMISSIONER REPORTS

Comr. Ploger was thankful for the construction update in the Greebrier area.

President Leno acknowledged that as we move to Phase 4 of COVID restrictions, and hopefully moving to the bridge of Phase 4, the preparations and work staff has done does not go unnoticed.

EXECUTIVE DIRECTOR REPORT

Exec. Dir. Fullerton shared with the Board that the removal of underground storage tanks will begin at 406 E. Northwest Hwy. on Monday.

Exec. Dir. Fullerton praised Dir. Myers for the all of his hard work and time that has been dedicated to the budget.

MOVED INTO CLOSED SESSION

Vice Gelinas moved, seconded by Comr. Ploger to hold Closed Session for the Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the AHPD – 5ILCS 120/2(c)(1), and Potential setting of Real Estate sale/lease 5 ILCS 120/2(c)(6) at 8:14 p.m.

Roll was called with:

Ayes – Gelinas, Ploger, Nesvacil, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 8:40 p.m. the Regular Meeting was reconvened and the following were present:

Board: Nesvacil, Ploger, Owen, Gelinas, Leno.

Staff: Fullerton, Rea, Meyer, Myers, Neill, Wirth, Klawitter, and Maher.

Resident: Cayer and Kim

Vice President Gelinias moved, seconded by Comr. Ploger to approve the License Agreement with SADIE Investments, LLC d/b/a Garibaldi's Italian Eatery of Arlington Heights located at 1960 N. Arlington Heights Rd. Arlington Heights, Illinois 60004 to manage concessions at Melas Park Sports Complex located at 1500 W. Central Rd., Mt. Prospect, Illinois 60056 on behalf of the Arlington Heights Park District for one year beginning April 1, 2021 through March 31, 2022 for the monetary amount of \$12,000 in license fees per the terms of the agreement subject to attorney review.

Roll was called with:

Ayes – Gelinias, Ploger, Nesvacil, Owen, Leno

Nays – None

Absent – Nesvacil

Ayes – 5; Nays – 0; MOTION CARRIED

ADJOURNMENT

Vice President Gelinias moved, seconded by Comr. Owen to adjourn at 8:42 p.m.

Roll was called with:

Ayes – Gelinias, Nesvacil, Owen, Ploger, Leno

Nays – None

Absent – Nesvacil

Ayes – 5; Nays – 0; MOTION CARRIED

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved