

MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Zoom Meeting Call in (312) 626-6799
Meeting ID: 830 0852 6253; Password 987270315
January 28, 2021 at 6:00 p.m.

President Leno called the Regular Board Meeting to order at 6:06 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

R. Nesvacil
B. Owen
W. Ploger
T. Gelinas
M. Leno

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Ben Rea, Director of Parks and Planning; and Kendra Maher, Recording Secretary.

Other Staff on Zoom call: Kristy McCann, Steve Neill, Lindsey Robertson, Pat Klawitter, Jennifer Rogers, Alli Siamis, Cari Boyle, Chris Nisbet, Dan Schoeneberg, Emily Sowa, Emma Edmonson, Jeff Everson, Ernie Johnson, Katie Waszak, Kevin Keister, Kyle Donahue, Matt Healy, Nancy Alfonso, Nick Wirth, Tim Govern, and Tyler Quattrocchi.

Also on Zoom call: Madison McCormick & Teddy Golaris, AHPD Interns; Melissa Cayer, resident.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Dir. Meyer introduced Madison McCormick who is joining the District for a spring internship. Madison is attending Western Illinois University, and will be working with the Rec Department.

Dir. Rea introduced Teddy Golaris who is also joining the District for a spring internship. Teddy is a native of Arlington Heights, is attending Illinois State University, and will be working with the Parks Department.

MINUTES

No Discussion.

Vice President Gelinas moved, seconded by Comr. Nesvacil, to approve the January 12, 2021 Regular Meeting minutes.

Roll was called with:

Ayes – Gelinas, Nesvacil, Ploger, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Vice President Gelinas moved, seconded by Comr. Nesvacil, to approve the December 5, 2020 Joint AHML Meeting minutes.

Roll was called with:

Ayes – Gelinas, Nesvacil, Ploger, Leno

Nays – None

Absent – None

Abstain - Owen

Ayes – 4; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

November & December, 2020 Financial Reports

No Discussion

Capital Vision for the Future

Exec. Dir. Fullerton shared that staff has developed a sixty slide report to be shared with the Board at a workshop in the near future to show the future thoughts for capital project development at the District.

Agency Hardscape Report

Dir. Rea and Tyler Quattrocchi, Park Planner presented a summary of the District's Hardscape Replacement Plan, with a generic summary of cost to replace all AHPD hardscapes, estimated at \$16.7M. The presentation included aerial photos of park properties, showing which areas need attention in 2021, those that need attention in the next two to three years, those that need to be crack filled and color coated, and those that are acceptable.

Vice President Gelinas asked if dates of when the project was built or a date of when the last work was done on a project would be helpful to understand the life of these projects. Comr. Nesvacil added that the contractor who did the work last on these projects would be helpful to see if there are patterns.

Comr. Owen added that there are concerns when a tennis court needs to be closed due to safety, perhaps we need to spend additional money to research and invest in what it will take to get twenty years out of a tennis court for the community.

Comr. Ploger added that we have neglected our maintenance over the past few years, this report is helpful and looking forward to the next discussion and final report.

Board members requested paper copies with the Board packet in the future of Power Point presentations.

Capital FY 2021/22 Draft Recommendations & Deferred Capital Projects

Dir. Myers presented an overview of the 2021/22 Capital Projects totaling \$2,368,250. Explaining that an additional \$394K would be from the Operations budget, and numerous projects that will be included in Operations are under \$20K.

Information was disseminated by funds, project, and department. The Board and staff discussed alternatives and options to projects presented.

Vice President Gelinas inquired if there was any type of lease program for mowers and small equipment that the District might take advantage of. Dir. Rea stated he would look into this possibility.

Dir. Myers also presented Capital needs for 2022/23 through 2025/26.

President Leno reflected on how can we spend money on new projects, such as the skate park, when the District has maintenance and hardscape needs. President Leno asked staff to go back and re-evaluate what could the District do for \$400K in hardscape repairs in exchange for the skate park at this time.

Vice President Gelinas acknowledged that we have done a lot of nice projects and they have taken away funds for maintenance and hardscapes. Need to take care of our assets.

Comr. Nesvacil agreed with VP Gelinas, we need to focus on taking care of our assets, and need to address these assets that are falling apart instead of pushing them off again.

Comr. Ploger stated that he no longer understands what the goals of the Board are, we need to have a workshop to have this discussion and not here at a Board meeting.

Comr. Owen agreed with Comr. Ploger and we need to address the hardscapes of the District.

The Board would like to see a priority list of hardscapes at the next Board meeting.

The Board and Staff took a 5-minute break in the meeting.

FY 2021/22 Recreation Fee Proposals

Director Meyer gave an overview of the staff's outlook in regards to fees and how the District will recover the increase in minimum wage. Supervisors from the Recreation departments were in attendance to provide the Board with a brief overview of the highlights in their particular area.

Tim Govern, Golf Operations Manager presented the proposed 2021/22 fiscal year fee recommendations for Arlington Lakes Golf Course & Rentals and Nickol Knoll Golf Club.

Nancy Alfonso, FVRC Manager and Chris Nisbet, HTC Manager presented the proposed 2021/22 fiscal year fee recommendations for Forest View Racquet Club & Heritage Tennis Club for summer outdoor tennis programs, permits, and combination camps.

Steve Neill, Superintendent of Recreation Facilities presented the proposed 2021/22 fiscal year fee recommendations for the Arlington Ridge Center and Summer Splash Pass fees.

Katie Waszak, CAP/Day Camp Supervisor presented the proposed 2021/22 fiscal year fee recommendations for CAP.

OLD BUSINESS

Holiday Calendar 2021

The Holiday schedule for 2021 was presented with a correction of Memorial Day date is May 31, not May 24, 2021 and the observation of New Year's Day is December 31, 2021. No discussion.

NEW BUSINESS

IMRF \$250,000 Additional Payment

Dir. Myers prepared a memo to explain the request for an additional IMRF contribution to reduce the Unfunded Actuarial Accrued Liability. No discussion.

Comr. Nesvacil moved, seconded by Vice President Gelinias to approve the District making an additional payment to IMRF in the amount of \$250,000.

Roll was called with:

Ayes – Necisvacil, Gelinias, Owen, Ploger, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

November, 2020 Vouchers

Dir. Myers provided the November, 2020 vouchers listing. Dir. Myers stated that the District as a best practice the November vouchers reflects the journal entry of the District paying ourselves back for the bonds we own. No discussion.

Comr. Nesvacil moved, seconded by Comr. Ploger to approve the Voucher Listing for the month of November, 2020, in the amount of \$3,839,766.91 and the payroll and payroll related expense distribution for the month of November, 2020 for \$838,695.12.

Roll was called with:

Ayes – Nesvacil, Ploger, Gelinias, Owen, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

December, 2020 Vouchers

Dir. Myers provided the December, 2020 vouchers listing. No discussion.

Comr. Nesvacil moved, seconded by Comr. Ploger to approve the Voucher Listing for the month of December, 2020, in the amount of \$704,768.60 and the payroll and payroll related expense distribution for the month of December, 2020 for \$1,103,789.05.

Roll was called with:

Ayes – Nesvacil, Ploger, Owen, Gelinias, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

406 E. Northwest Hwy Underground Storage Tank

Dir. Rea shared with the Board that the District has one year from the closing date to remove the underground storage tanks. A proposal to remove the tanks from Gabriel Environmental Services to remove the two tanks was presented not to exceed \$100,000. Dir. Rea also mentioned that Gabriel will apply for a grant through the State of IL for underground tank removal, which will hopefully offset the cost of the tank removal.

Vice President Gelinas moved, seconded by Comr. Owen to approve the underground storage tank removal proposal as submitted by Gabriel Environmental Services, Chicago, IL and the cost is not to exceed a value of \$100,000.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Ploger, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION

Dir. Myers shared that the Foundation met in January, Exec. Dir. Fullerton was able to attend and shared the presentation that had been previously shared at the joint AHML meeting. The golf outing is tentatively set for late September, 2021.

COMMISSIONER REPORTS

Comr. Owen thanked staff for all of their efforts in making ice happen, it was nice to see people skating.

President Leno thanked staff for their continued work and hopes that as we move closer to Phase 4, it will be interesting to see what spring and summer will bring.

MOVED INTO CLOSED SESSION

Comr. Nesvacil moved, seconded by Vice President Gelinas to hold Closed Session for the Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the AHPD – 5ILCS 120/2(c)(1), Semi-Annual review of Closed Session Minutes 5 ILCS 120/2(c)(1), Potential Pending Litigation 5ILCS 120/2(c) (11), and Potential Acquisition of Real Estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6) at 9:48 p.m.

Roll was called with:

Ayes – Nesvacil, Gelinas, Owen, Ploger, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 10:39 p.m. the Regular Meeting was reconvened and the following were present:

Board: Ploger, Nesvacil, Owen, Gelinas, Leno.

Staff: Fullerton, Rea, Meyer, Myers, and Maher.

Vice President Gelinas moved, seconded by Comr. Nesvacil that the Board has conducted the semi-annual review of closed session minutes and have determined that the following approved minutes can be released: January 22, May 14, June 11 & 25 of 2019. Also, the Board approves the destruction of the closed session verbatim (audio) recordings of minutes that have been approved by the Board and have surpassed the required 18-month retention period for Closed Sessions between November 13, 2018 and June 25, 2019. And, also the November 13, 2018 and the December 11, 2018 Closed Session Minutes be sealed under the Semi-Annual review of Closed Session Minutes 5 ILCS 120/2(c)(1), Potential Pending Litigation 5ILCS 120/2(c) (11).

Roll was called with:

Ayes – Gelinas, Nesvacil, Owen, Ploger, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

ADJOURNMENT

Vice President Gelinas moved, seconded by Comr. Owen to adjourn at 11:41 p.m.

Roll was called with:

Ayes – Gelinas, Owen, Ploger, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved