

MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Administration Center  
410 N. Arlington Heights Road  
May 10, 2022 at 7 p.m.

Vice President Gelinas called the Regular Board Meeting to order at 7:02 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

R. Nesvacil  
B. Owen  
T. Gelinas

Commissioners Absent

M. Leno

STAFF PRESENT: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation & Facilities; Jason Myers, Director of Finance and Personnel; and Kendra Maher, Recording Secretary.

Other Staff in attendance: Jennifer Rogers, Matt Turinsky, and Tyler Quattrocchi.

Also in attendance: Melissa Cayer, resident.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None.

MOVED INTO CLOSED SESSION

Comr. Nesvacil moved, seconded by Comr. Owen to hold Closed Session for potential acquisition of real estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6), and personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) at 7:03 p.m.

Roll was called with:

Ayes – Nesvacil, Owen, Gelinas

Nays – None

Absent – Leno

Ayes – 3; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 8:01 p.m. the Regular Meeting was reconvened and the following were present:

Board: Nesvacil, Owen, Gelinas

Staff: Fullerton, Meyer, Myers, Maher, Rogers, Turinsky, and Quattrocchi

Resident: Cayer

MINUTES

No discussion.

Comr. Owen moved, seconded by Comr. Nescavil, to approve the April 12, 2022 Regular Meeting minutes. On a voice vote the motion was approved 3-0.

PRESENTATIONS & INFORMATIONAL REPORTS

None.

OLD BUSINESS

Budget and Appropriation Ordinance No. 723

Dir. Myers shared that staff has made revisions to the budget from what was presented in March. The recommendation is to carry over five capital projects (Dryden Tennis Courts – \$191,000; Volz Tennis Courts – \$42,000, Sunset Ridge Basketball Court – \$22,000, Demolition of Property at Recreation Park – \$35,000, and Elevator Repairs at Admin and ALGC – \$110,000) into 2022/23 as they are projects that are in progress. With these expenditures carried over we are looking at approximately \$400,000 in capital spending. Revisions have also been made to the fulltime wage scale and the organizational chart.

Staff has created department goals that are in alignment with the District’s Comprehensive Plan and will be incorporated into the budget document within each fund and program summary.

Comr. Nesvacil moved, seconded by, Comr. Owen to approve the Organizational Chart, Mission Statement, Comprehensive Plan Goals, department goals, part-time and full-time salary schedules, the Capital Projects Multiple Year Overview, the Recreation Program and Club Fees, and Ordinance No. 723, “the Combined Annual Budget and Appropriation Ordinance of the Arlington Heights Park District for the Fiscal Year beginning May 1, 2022, and ending April 30, 2023”, as presented.

Roll was called with:

Ayes – Nesvacil, Owen, Gelinias

Nays – None

Absent – Leno

Ayes – 3; Nays – 0; MOTION CARRIED

Dir. Myers thanked the Board and staff for all the hard work that goes into making this budget so successful. VP Gelinias echoed thanks for the great work and the continued efforts to enhance the format.

NEW BUSINESS

Forest View Outdoor Color Coating Bids

Exec. Dir. Fullerton shared the recommendation to accept the following bid for the Forest View color coating.

In the 2022/2023 operating budget, \$120,000 was recommended for color coating agency basketball and tennis courts and an additional \$88,000 for the Forest View Racquet and Fitness Club outdoor tennis courts.

Staff posted and released a bid for color coating on March 30, 2022. A total of five contractors and four bid houses picked up the bid, with three submitting sealed bids for the opening on April 13, 2022. The table below summarizes the bid:

<b>Color Coating Contractor</b>	<b>Base Bid Total</b>	<b>Alternate #1</b>
<b>U.S. Tennis Court Construction Co.</b> Lockport, IL.	<b>\$44,000</b>	\$42,000
<b>MCH Sports Surfaces, Inc.</b> Hannover Park, IL.	\$48,200	No Bid
<b>Tennis Courts Unlimited, Inc.</b> Watervliet, MI.	\$65,745	<b>\$23,100</b>

The following information summarizes the bid results:

- The base bid included filling cracks and depressions, Armor Crack Repair, color coating, and striping the six outdoor tennis courts at Forest View Racquet and Fitness Club
- Alternate #1 provides a bid for crack filling and color coating the crack filled areas at the Recreation Park tennis courts
- The Board approved a contract with Tennis Courts Unlimited totaling \$83,870 at the April 12<sup>th</sup> Board Meeting. With the addition of their low bid for alternate #1, the color coating line item is still under the \$120,000 budget by \$13,030
- Staff has worked with both the low base and alternate bid contractors previously and found their work acceptable. The color coating will be completed as soon as possible

Comr. Owen moved, seconded by, Comr. Nesvacil to accept the color coating base bid as submitted by U.S. Tennis Court Construction Co., Lockport, IL. for a total of \$44,000. And move to accept the color coating alternate #1 for crack filling and color coating touch-up of the Recreation Park tennis courts as submitted by Tennis Courts Unlimited, Watervliet, MI. for a total of \$23,100. On a voice vote the motion was approved 3-0.

#### Professional Development and Training Approval

Comr. Nesvacil moved, seconded by, Comr. Owen to approve \$176.26 in expenses associated with Commissioner Gelinias' travel to the 2022 Legislative Conference where he obtained professional development and training on legislative matters affecting the agency. On a voice vote the motion was approved 3-0.

VP Gelinias added that the time was well spent and that the connection with our senators and representatives was a good use of time for our future relationships.

EXECUTIVE DIRECTOR REPORT

Exec. Dir. Fullerton reminded the Board about the rescheduled Mayor's Prayer Breakfast that is Thursday, May 12<sup>th</sup>, and the Remembering the Fallen display will be held at North School Park from May 12-15, with several ceremonies throughout the weekend.

Exec. Dir. Fullerton mentioned that the Memorial Day parade is approaching, May 30<sup>th</sup>. Comr. Owen will be joining in, and the district will be giving away magnetic chip clips.

Exec. Dir. Fullerton shared that staff are getting ready to accept an application from Salute, Inc. for 1.25 mile walk around Rec Park with dogs.

COMMISSIONER REPORTS

Comr. Nesvacil inquired about the plans at Rec Park for the Garden Club donation that was received. Supt. Turinsky shared that there are plans to install a pollinator garden at the corner of Douglas Ave. and Route 14, the southeast corner of the park.

Vice President Gelinias has been walking many of the parks and they are really looking great. Thank you for all the hard work. Also, great to see the recreation department in full swing.

ADJOURNMENT

Comr. Nesvacil moved, seconded by, Comr. Owen to adjourn at 8:22 p.m. On a voice vote the motion was approved 3-0.

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Tim Gelinias, Vice President  
Board of Commissioners  
Arlington Heights Park District

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Carrie A. Fullerton, Secretary  
Board of Commissioners  
Arlington Heights Park District

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Date Approved