

MINUTES OF THE REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
ARLINGTON HEIGHTS PARK DISTRICT  
Arlington Lakes Golf Club  
1211 S New Wilke Road  
May 25, 2021  
7:00 p.m.

President Leno called the meeting to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

President Leno led the audience in the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

T. Gelinas  
M. Leno  
R. Nesvacil  
B. Owen  
W. Ploger

Commissioners Absent

STAFF PRESENT: Carrie A. Fullerton, Executive Director; Jason Myers, Director of Finance and Personnel; Brian Meyer, Director of Recreation and Facilities; Kristy McCann, Superintendent of Recreation Programs; Steve Neill, Superintendent of Recreation Facilities; Troy Lukas, Aquatic Manager; and Patricia Klawitter, Recording Secretary.

ALSO PRESENT: Paul Fullerton, Circuit Court Judge; Tom Hayes, Mayor of Arlington Heights; Steve Scholten, former Executive Director; Suzanne Ploger, wife of Comr. Ploger; Tiffanie Gelinas, wife of Comr. Gelinas; Paul McMann, friend of Comr. Gelinas; Melissa Cayer, Resident

Election Canvass

Executive Director Fullerton stated that it is staff's recommendation for the Board to approve the official canvassing results from the April 6, 2021 election.

Comr. Gelinas moved, seconded by Comr. Nesvacil, to accept the Official Canvass Results from the Office of the Cook County Clerk from the Consolidated Election of April 6, 2021 as presented and declare that Maryfran H. Leno and Timothy A. Gelinas are duly re-elected for four-year terms to the Office of Park Commissioner. On voice vote the motion was approved 5-0.

ADMINISTRATION OF OATH OF OFFICE

Park Commissioner Maryfrances H. Leno  
Park Commissioner Timothy A. Gelinas

Circuit Court Judge Paul Fullerton administered the official Oath of Office to Maryfran H. Leno and Timothy A. Gelinas.

(Signed Oaths will be included in the Minutes Book)

#### ANNUAL MEETING - ELECTION OF OFFICERS

##### President

Comr. Nesvacil moved, seconded by Comr. Owen, to nominate Comr. Leno for the office of President for the Fiscal Year 2021/22.

Comr. Nesvacil moved, seconded by Comr. Owen, that the nominations be closed and the Secretary be directed to cast a unanimous ballot. On voice vote the motion was approved 5-0.

##### Vice-President

Comr. Nesvacil moved, seconded by Comr. Owen, to nominate Comr. Gelinas for the office of Vice-President for the Fiscal Year 2021/22.

Comr. Nesvacil moved, seconded by Comr. Owen, that the nominations be closed and the Secretary be directed to cast a unanimous ballot. On voice vote the motion was approved 5-0.

#### APPOINTMENT OF OFFICERS

##### Executive Director, Secretary, NWSRA Representative

Comr. Ploger moved, seconded by Comr. Nesvacil, that Carrie Fullerton be reappointed to the offices of Executive Director, Secretary of the Board, and Northwest Special Recreation Association Representative for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

##### Assistant Secretary, Treasurer and PDRMA Representative

Comr. Ploger moved, seconded by Comr. Nesvacil, that Jason Myers be reappointed to the office of Assistant Secretary, Treasurer, Representative to the Park District Risk Management Agency, Freedom of Information Act Officer, Open Meetings Act Officer and Principal Authority for the Illinois Funds for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

##### Alternate NWSRA Representative, and ADA Compliance Officer

Comr. Ploger moved, seconded by Comr. Nesvacil, that Brian Meyer be reappointed as Alternate Northwest Special Recreation Association Representative and ADA Compliance Officer for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

##### ADA Compliance, Freedom of Information and Open Meetings Act Officer

Comr. Ploger moved, seconded by Comr. Nesvacil, that Patricia Klawitter be reappointed as ADA Compliance Officer, Freedom of Information Act Officer and Open Meetings Act Officer for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

ADA Compliance Officer

Comr. Ploger moved, seconded by Comr. Nesvacil, that Tyler Quattrocchi be appointed as ADA Compliance Officer for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

Assistant Treasurer

Comr. Ploger moved, seconded by Comr. Nesvacil, that Janna Witt be reappointed as Assistant to the Treasurer for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

Freedom of Information Act and Open Meetings Act Officers

Comr. Ploger moved, seconded by Comr. Nesvacil, that Kendra Maher and Alli Siamis be reappointed as Freedom of Information Act Officers and Open Meetings Act Officers for the Fiscal Year 2021/22. On voice vote the motion was approved 5-0.

PRESENTATIONS AND INFORMATIONAL REPORTS

April Financial Report

The April Financial Report was presented. Dir. Myers presented the April Financial Report. President Leno commented that golf has certainly helped the District during this trying year and asked if there were any questions. There were none.

OLD BUSINESS

None.

NEW BUSINESS

Recreation Park Carnival Request

Exec. Dir. Fullerton presented the Frontier Days Festival Committee's request to use Recreation Park to host a carnival from June 27, 2021 through July 5, 2021. Exec. Dir. Fullerton said that the carnival would provide an opportunity for residents to experience some of the fun of the holiday in spite of the cancellation of the other Frontier Days festivities. President Leno asked if the Village was in support of the idea and Exec. Dir. indicated that the Village was in support of the carnival.

Comr. Ploger moved, seconded by Comr. Nesvacil to allow the Frontier Days Festival Committee to utilize Recreation Park to host a carnival from June 27, 2021 through July 5, 2021. On voice vote the motion was approved 5-0.

Executive Director Employment Agreement

Comr. Ploger moved, seconded by Comr. Nesvacil to approve for Executive Director Fullerton an increase of the annual salary of \$5000 effective September 1, 2021, with a \$5000 bonus, extend the employment contract by one additional year, subject to the Board approving written amendment to the contract, to be signed by both parties at an upcoming

public meeting, and permission for the Board President to have access to the District's attorney to have said amendment written. On voice vote the motion was approved 5-0.

#### April Voucher List

Comr. Ploger moved, seconded by Comr. Nesvacil to approve the Voucher Listing for the month of April, 2021 in the amount of \$920,766.34 and the payroll distribution for the month of April, 2021 for \$820,033.06.

Roll was called with:

Ayes –Gelinas, Leno, Nesvacil, Owen, Ploger,

Nays – None

Absent – None

Ayes – 5; Nays – 0; MOTION CARRIED

#### Resolution R-1-21

Pres. Leno read the resolution commending Comr. Ploger for his eight years of dedicated service to the community. President Leno pointed out all of the accomplishments of the Board during that eight years including the Lake Arlington renovation OSLAD grant project, Sunset Meadows turf field, Camelot Community Center renovation, Arlington Lakes Golf Course and Clubhouse renovation, and the Olympic expansion to the ARC.

Comr. Gelinas moved, seconded by Comr. Nesvacil to approve Resolution R-1-21 for the recognition of service by Will Ploger to the Arlington Heights Park District. On voice vote the motion was approved 5-0.

Mayor Tom Hayes asked if he could speak on behalf of the Village, the Board of Trustees and the citizens of Arlington Heights. Mayor Hayes pointed out that elected officials commit themselves and their families to a higher level of service to their communities. He thanked Comr. Ploger for his dedicated and committed service to the Village and specifically to the Park District. Mayor Hayes presented Comr. Ploger with a commemorative coin.

Comr. Gelinas, complimented Comr. Ploger on his work on the Park Board. Comrs. Nesvacil and Owen and Pres. Leno wished him well. Comr. Ploger thanked everyone for the kind words.

#### MATTERS FROM EXECUTIVE DIRECTOR

- Pool information in the packet.
- The Memorial Day Parade will be a drive-by event on Monday.
- Supt. of Recreation Steve Neill introduced new Aquatic Manager, Troy Lukas.
- Next Board Meeting will be June 8, 2021 again at Arlington Lakes Golf Club.

#### MATTERS FROM COMMISSIONERS

There were no matters other than a round of applause for Comr. Ploger.

ADJOURNMENT

Comr. Ploger moved, seconded by Comr. Gelinis, to adjourn at 8:05 p.m. On voice vote the motion was approved 5-0.

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Maryfran H. Leno, President  
Board of Commissioners  
Arlington Heights Park District

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Carrie A. Fullerton, Secretary  
Board of Commissioners  
Arlington Heights Park District

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Date Approved