

MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Historical Museum
110 W. Fremont Street
April 11, 2023 at 6:30 p.m.

President Leno called the Regular Board Meeting to order at 6:34 p.m.

ROLL CALL OF COMMISSIONERS

Commissioners Present

T. Gelinas
B. Owen
R. Nesvacil (via phone)
M. Leno

Commissioners Absent

STAFF PRESENT: Carrie Fullerton, Executive Director; Ben Rea, Director of Parks & Planning; Brian Meyer, Director of Recreation & Facilities; Jason Myers, Director of Finance and Personnel; Amy Seklecki, Director of Marketing.

Other Staff in attendance: Kristy McCann and Tyler Quattrocchi.

Residents Present: Gloria Perconte.

Others in Attendance: Steve Konters, Hitchcock Design Group; Jeff Andreasen, aQity Research & Insights, Inc.

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

Gloria Perconte, 2107 N Brighton Place, has continued concerns with leashed and unleashed dogs in the parks, specifically Willow Park. She believes dogs should not be allowed in parks.

MINUTES

No discussion.

Comr. Owen moved, seconded by VP Gelinas, to approve the March 21, 2023 Regular Meeting minutes. On a voice vote, the motion was approved 4-0.

President Leno asked for a motion to move agenda item 8.a. Approval of Sport Court Bids above 6.a. Next Phase of Board Level Input – Comprehensive Plan.

Comr. Owen moved, seconded by VP Gelinas, to approve the modified agenda item 8.a. Approval of Sport Court Bids above 6.a. Next Phase of Board Level Input – Comprehensive Plan. On a voice vote, the motion was approved 4-0.

NEW BUSINESS

Sport Court Replacement

Tyler Quattrocchi, Park Planner, presented the bid. As part of the 2023/2024 Capital Improvement Plan, just over \$1.23 million was budgeted for the replacement of basketball courts at Evergreen and Virginia Terrace Parks as well as tennis courts at Heritage Park and walkways at Pioneer Park.

The bid included three alternates:

- 1) To pave the basketball courts in asphalt in lieu of the concrete base bid.
- 2) Application of Tensar Geo-Grid TX160 for subgrade stabilization of paving section.
- 3) New light fixtures and poles at all locations.

A total of 11 contractors and three bid houses picked up the bid, with three contractors submitting a sealed bid for the opening on March 20, 2023.

Pavement Contractor	Base Bid Total	Alt. #1	Alt. #2	Alt. #3
Chicagoland Paving Lake Zurich, IL	\$685,000	\$40,000	\$18,000	\$92,000
Accu-Paving Inc. Broadview, IL	\$749,450	\$(15,000)	\$10,000	\$106,400
Evans and Son Blacktop West Chicago, IL	\$837,500	\$35,000	\$12,632	\$152,060

VP Gelinas asked staff if the District would be responsible for purchasing additional equipment, etc. to complete the projects. Staff assured VP Gelinas that there would be no additional allowance needed.

VP Gelinas also asked staff to clarify per unit pricing. Staff explained that there is enough money budgeted for any unforeseen circumstances and the project will remain in its budget.

Comr. Nesvacil asked staff if any additional pavement projects could be completed because the project came in under budget. Dir. Rea shared that there aren't any plans in the near future and are addressing the community's needs by paving Pioneer Park pathways.

VP Gelinas moved, seconded by Comr. Owen, to approve the base bid and alternates two and three as submitted by Chicagoland Paving Contractors from Lake Zurich, IL for \$795,000, and establish a total project budget of \$1,070,000.00.

Roll was called with:

Ayes – Gelinas, Owen, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

PRESENTATIONS & INFORMATIONAL REPORTS

Comprehensive Master Plan

Steve Konters provided an update on the next phase of the Comprehensive Master Plan and then introduced Jeff Andreasen of aQity Research & Insights, Inc. Mr. Andreasen shared the key findings from the random sample of households (541 within AHPD boundaries). Overall, the results are very positive for the District including high esteem and value ratings, strong satisfaction with current parks/facilities/programs used and staff.

Mr. Konters shared that 1,878 online surveys were completed. Questions from the online survey mirrored the statistically valid survey and shared the results closely matched one another. Mr. Konters also shared feedback received from community stakeholders, staff workshops and community input meetings. The Comprehensive Master Plan will enter its next phase, The Prioritize Phase, following the meeting and hopes to share the completed plan in July.

OLD BUSINESS

None.

EXECUTIVE DIRECTOR REPORT

Exec. Dir. Fullerton updated the Board on the following:

1. Ordinance #260 recommendation will be brought back for approval at an upcoming meeting.
2. Staff is finalizing a date to meet with the District 25 School Board to discuss Dryden Park Playground.
3. The Volunteer Appreciation and Legacy Wall event is on Sunday, April 23 at Arlington Ridge Center. The event is open to volunteers and their immediate families and will begin at 2PM with the Legacy Wall Ceremony beginning at 3:45PM.
4. Staff is meeting with the Village of Arlington Heights on April 12 to discuss the Senior Center location options.
5. Tablets will be ordered for the Commissioners who were interested.
6. The next board meeting will have a FEMA report to share with the Board
7. Exec. Dir. Fullerton and Dir. Meyer have identified 2 potential events to host at Melas Sports Complex. A meeting will be set up with the Village of Mount Prospect to discuss further details.

COMMISSIONER REPORTS

No reports.

MOVED INTO CLOSED SESSION

Comr. Owen moved, seconded by VP Gelinas to hold Closed Session for potential acquisition of real estate 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6), and personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) and 5ILCS 120/2(c)(2) at 8:57 p.m.

Roll was called with:

Ayes – Owen, Gelinas, Nesvacil, Leno

Nays – None

Absent – None

Ayes – 4; Nays – 0; MOTION CARRIED

RECONVENED TO REGULAR MEETING

At 9:41 p.m. the Regular Meeting was reconvened and the following were present:

Board: Gelinas, Nesvacil, Owen, Leno

Staff: Fullerton, Myers, Rea, Seklecki

ADJOURNMENT

Comr. Owen moved, seconded by VP Gelinas, to adjourn at 9:44 p.m. On a voice vote the motion was approved 4-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved