

*Arlington Lakes Golf Club*

**BANQUET**

**RENTALS**

*Thank you for considering Arlington Lakes Golf Club for your next event. We will make every effort to make your event one to remember.*

*You will find all the information you need to plan your event in this packet.*



# Arlington Lakes Golf Club

## RENTAL FEATURES

### TABLES AND CHAIRS

We will contact you two weeks before your event to finalize the number of guests and set up the room accordingly. High top tables & linens are available for an additional fee.

### DANCE FLOOR

Great for dancing or for opening gifts at a shower.

### ENTERTAINMENT

Is allowed, but we ask that all entertainment ENDS ONE HALF HOUR BEFORE YOUR SCHEDULED EVENT END TIME.

### SOUND SYSTEM

We can provide a microphone for your event. Bluetooth speaker rental available for a \$25 fee.

### PROJECTOR & SCREEN \$25

Provides set-up of projector/screen. Guests must provide laptop or other form of electronic hookup.

### NAPKIN & LINEN RENTAL

Table Linens are required at all events. If napkins are to be folded by ALGC staff, a \$25 folding charge will be added.

|             |               |
|-------------|---------------|
| Linens      | \$5/per table |
| 50 napkins  | \$55          |
| 100 napkins | \$79          |
| 125 napkins | \$89          |

### OUTSIDE FOOD

You may bring your choice of food. ALL BEVERAGES, ALCHOLIC AND NON, MUST BE PURCHASED THROUGH ARLINGTON LAKES GOLF CLUB.

### ELEVATOR ACCESS

We have an elevator for those who may need it.

### BATHROOMS

There are bathrooms on the first and second floor.

### WRAP AROUND BALCONY

Our balcony overlooks the golf course and is available to your guests. The view is great!

## QUESTIONS

Please Contact Stephanie Geuder, Assistant Golf Club Manager at 847.577.3031 or [sgeuder@ahpd.org](mailto:sgeuder@ahpd.org)

All prices in this brochure are subject to change.

Any add-ons must be requested at least two weeks before the event date.

# Arlington Lakes Golf Club

## BAR OPTIONS

### CASH BAR

Everyone pays for themselves

|              |                          |
|--------------|--------------------------|
| Beer         | \$5-\$8                  |
| Wine         | \$6 unless special order |
| Mixed Drinks | \$7-\$12                 |

THERE IS ALSO A \$20/HOUR BARTENDER CHARGE. (MINIMUM OF 3 HOURS)

### RUN-A-TAB

The bartender runs an ongoing tab throughout the duration of your event. You are responsible for this tab at the end of your event. A tab can be run to a certain dollar amount for a specified time period.

### MIMOSA PACKAGE

Package includes three mixers: orange, cranberry and pineapple. Set up and clean up included. Champagne is not included.

2 hrs \$7/person

Champagne \$25 per bottle (4 bottle minimum)

### CHAMPAGNE & WINE

Champagne-\$25-\$75 (4 bottle minimum)

Wine-\$25-\$75 (4 bottle minimum)

All liquor and beverage packages are subject to tax plus a \$20/Hour bartender and banquet host charge

### BEER & WINE OPEN BAR

Beer, wine, and soft drinks

|       |             |
|-------|-------------|
| 2 hrs | \$22/person |
| 3 hrs | \$24/person |
| 4 hrs | \$27/person |

### BASIC OPEN BAR

Beer, wine, well drinks, and soft drinks

|       |             |
|-------|-------------|
| 2 hrs | \$24/person |
| 3 hrs | \$26/person |
| 4 hrs | \$28/person |

### FULL OPEN BAR

Anything we have behind the bar, soft drinks and coffee

|       |             |
|-------|-------------|
| 2 hrs | \$30/person |
| 3 hrs | \$32/person |
| 4 hrs | \$34/person |

### ADD-ON OPTIONS

### UNLIMITED SOFT DRINKS

\$4/person - Choose (4) from Pepsi, Diet Pepsi, Ginger Ale, Sierra Mist, and Iced Tea. Includes: coffee service. Please note there is an 18% gratuity charge.

### COFFEE SERVICE \$39

Includes: coffee, creamer, sugar, stirrers and cups

### PLEASE NOTE:

Arlington Lakes Golf Club does not allow any outside alcohol to be brought into the facility. If outside alcohol is brought in, there is a \$200 fee and guests will be asked to leave.

We offer affordable and reasonable packages for your event. Anyone that appears to be 30 years of age or younger will be asked to present ID. Prices are subject to sales tax and gratuity. All liquor packages/purchases are required by law to be taxed.

# Arlington Lakes Golf Club

# RENTAL ROOMS

## HEARTH ROOM RENTAL RATES

Accommodates up to 95 people.

Perfect for wedding receptions, large bridal showers, birthday parties, baby showers, anniversary parties, engagement parties, retirement parties, and corporate events.

### RENTALS ARE FOR 4 HOURS (weekdays & weekends)

|               |          |       |
|---------------|----------|-------|
| Monday-Friday | 8am-4pm  | \$400 |
| Monday-Friday | 4pm-10pm | \$575 |
| Saturday      | 8am-4pm  | \$550 |
| Saturday      | 4pm-10pm | \$650 |
| Sunday        | 10am-6pm | \$600 |

Additional Hour \$100/hr.

Additional Setup Time when available \$75/hr.

(aside from complimentary time ALGC gives host)

Outings \$100 Rental

## FESTIVAL ROOM RENTAL RATES

Accommodates up to 40 people.

Perfect for bridal showers, baby showers, luncheons, and corporate meetings.

### 2 HOUR MINIMUM (weekdays)

|               |          |       |
|---------------|----------|-------|
| Monday-Friday | 8am-4pm  | \$300 |
| Monday-Friday | 4pm-10pm | \$300 |
| Saturday      | 8am-4pm  | \$400 |
| Saturday      | 4pm-10pm | \$400 |
| Sunday        | 10am-6pm | \$350 |

Additional Hour \$100/hr.

Additional Setup Time when available \$75/hr.

(aside from complimentary time ALGC gives host)

### HOLIDAY RATES (for both rooms)

Additional \$75 per event

|                      |               |
|----------------------|---------------|
| Memorial Day Weekend | Friday-Monday |
| 4th of July Weekend  | July 1-4      |
| Labor Day Weekend    | Friday-Monday |
| Thanksgiving Weekend | Friday-Sunday |



# Arlington Lakes Golf Club

## FAQS

### SECURITY DEPOSIT & ROOM RENTAL FEES

*How much is the security deposit? Will I get that money back at the end of my event? Is the security deposit deducted from the final bill?*

All guests are responsible for and will pay a \$200 non-refundable security deposit upon booking of the banquet room. The security deposit goes towards the room rental.

### PAYMENT

*When is the final payment due?*

The final room rental fee is due in full on the day of your event. **THE FINAL PAYMENT IS A SEPARATE FORM OF PAYMENT FROM YOUR SECURITY DEPOSIT.** Final room rental payments will be accepted in forms of cash and credit card (Visa, MasterCard, or Discover). Checks over \$200 are not accepted for final payment.

### DECORATIONS

*How Can I decorate ahead of time? Are there any restrictions with the decorations?*

We allow all guests to decorate 1 HOUR BEFORE THE START OF THEIR EVENT. ANY EXTRA TIME OVER 1 HOUR MUST BE ARRANGED PRIOR TO YOUR EVENT WITH THE GOLF OPERATIONS MANAGER. ADDITION. ALL FEES MAY APPLY.

*Arlington Lakes Golf Club does not permit the use of glitter, rice, sequins, or confetti; candle sticks and candles not properly enclosed; scotch tape, masking tape, duct tape, command strips or hot glue guns. Decorations cannot be hung from the ceiling, vents, fire sprinklers or light fixtures.*

*\*Failure to obey the above restrictions will result in forfeiting of security deposit.*

### CLEAN UP

*When do we need to be out of the facility? What are we responsible for during clean up?*

All event hosts are given a half an hour after their scheduled event end time for cleanup and clearing out of the facility. Any extra time must be approved by the Assistant Golf Club Manager. Additional fees may apply.

Entertainment must end a half hour before scheduled event time. Event host and guests are responsible for leaving the facility in the orderly state in which it was found, including but not limiting to the following:

- (A) removal of all personal materials, decorations, and directional signs associated with the event
- (B) removal of leftover trash, food, dinnerware, and drinks from rental space and placed into trash cans provided
- (C) reporting all damages, spills, breaks, etc. Arlington Lakes Golf Club staff completes a walk through after every event with a check list to determine the returned amount for the security deposit.

# Arlington Lakes Golf Club

## CATERING RECOMMENDATIONS

If you book your event at Arlington Lakes Golf Club, you are allowed to bring in your own food. Feel free to contact any of these caterers listed for some great deals!

*GOLDEN BRUNCH*  
31 E Golf Rd.  
Arlington Heights, IL 60005  
847-758-7400  
[info@goldenbrunch.com](mailto:info@goldenbrunch.com)

*MORRETTI'S RISTORANTE*  
Pizzeria & Catering  
1893 Walden Office Square  
Schaumburg, IL 60173  
847-397-4200  
[Morettisrestaurants.com](http://Morettisrestaurants.com)

*MRS. C's CATERING*  
9911 Woods Dr.  
Skokie, IL 60077  
847-271-7188  
[mrscscatering.com](http://mrscscatering.com)

*RELISH CATERING KITCHEN*  
19 W. Wise Rd.  
Schaumburg, IL 60193  
847-352-8840  
[relishcateringkitchen.com](http://relishcateringkitchen.com)

*REP'S PLACE*  
13200 Kirchoff Rd.  
Rolling Meadows, IL 60008  
224-347-2916  
[repsplace.com](http://repsplace.com)

*TASTY CATERING*  
1900 Touhy Ave.  
Elk Grove Village, IL 60007  
847-593-2000  
[Tastycatering.com](http://Tastycatering.com)

*THE BAKESTER*  
13 1/2 Davis St.  
Arlington Heights, IL 60005  
224-310-9192  
[Thebakester.com](http://Thebakester.com)

*TOSCANA*  
1859 W. Central Rd.  
Arlington Heights, IL 60005  
847-222-1989  
[toscaaarlington.com](http://toscaaarlington.com)

*Looking for a little extra help  
at your event?*  
*JUDI'S HANDS FOR HIRE*  
847-269-2393  
[judishands@gmail.com](mailto:judishands@gmail.com)