



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
April 9, 2024 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:32 p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
B. Owen
R. Nesvacil
J. Supplitt

Commissioners Absent

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks & Planning; and Kathy Lydon, Recording Secretary.

Other Staff in Attendance: Steve Neill, Kristy McCann, Sue Rohner

Resident in Attendance: Sheila DeLattre

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None

APPROVAL OF MINUTES

Commissioner Owen moved, seconded by Vice President Gelinas, to approve the March 12, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 3-0, with President Leno and Commissioner Nesvacil abstaining.

Vice President Gelinas moved, seconded by Commissioner Supplitt, to approve the March 12, 2024 Closed Session Meeting minutes, with correction to the second motion of adjournment. On a voice vote, the motion was approved 3-0, with President Leno and Commissioner Nesvacil abstaining.

PRESENTATIONS & INFORMATIONAL REPORTS

BUDGET PRESENTATION FOR FISCAL YEAR 2024/25

Executive Director Fullerton stated capital projects were discussed with the Board at prior meetings, and some changes made based on Board recommendation. Fees were also discussed at previous meetings, and were incorporated into this proposed budget document.

Director Myers presented the proposed budget for the fiscal year 2024/25. He stated that the District has rebounded from Covid and everything is running at full capacity. Director Myers stated the comprehensive master plan has been worked into this document.

Director Lewandowski presented the Marketing and Community Engagement budget, goals, and shared some of the upcoming initiatives they have in place.

Director Kramer presented the Parks Department budget, goals, and budget highlights, which included enhancements at facilities, playgrounds, and ongoing pool maintenance.

Director Meyer presented the Recreation and Facilities Department budget, goals, and operation highlights for Golf, Tennis and ARC. Commissioner Owen asked about the timeline for fitness equipment replacement. Director Meyer replied once the budget is approved, fitness equipment replacement will be one of the first expenses presented for Board approval.

Director Myers stated the next step is to have the proposed budget put on public display on the District website, and a public notice published in the newspaper. The 2024/25 budget will be on the agenda for approval at the May 14 Board Meeting.

NEW BUSINESS

APPROVAL OF RESOLUTION R-1-24: ARLINGTON LAKES CLUB HOUSE COURSE REPAIR

Commissioner Supplitt moved, seconded by Commissioner Owen, to approve Resolution R-1-24, ratifying the emergency expenditure of funds without competitive bids to facilitate the repair of certain portions of the Arlington Lakes Golf Club in the not-to-exceed amount of \$35,000. On a voice vote, the motion was approved 5-0.

APPROVAL OF POND BANK STABILIZATION AT ALGC AND LAKE TERRAMERE

Director Kramer stated the District received two competitive bids for this project. The bid from HGS was significantly lower than the other bid. After a detailed analysis was done by Park Planner Rohner, it was determined that HGS covered all the necessary requirements, including favorable references. If approved by the Board, the project will begin as soon as May 1, and be completed in approximately six weeks.

ARLINGTON HEIGHTS PARK DISTRICT BIDDER RESULTS FOR:		
2024 SHORELINE STABILIZATION	HGS, LLC. division of RES ENVIRONMENTAL	ENCAP
Bid Opening February 29, 2024 @ 1 PM		
Arlington Lakes Golf Course Ponds- Timeline 1	\$ 109,261.20	\$ 210,241.15
Arlington Lakes Golf Course Ponds- Timeline 2	\$ -	\$ 210,241.15
Lake Terramere (LT) Park- Timeline 1	\$ 65,678.00	\$ 90,175.00
Lake Terramere (LT) Park- Timeline 2	\$ -	\$ 90,175.00
Lake Terramere (LT) Park- Timeline 3	\$ -	\$ 90,175.00
TOTAL BASE BIDS	\$ 174,939.20	\$ 300,416.15
ALT. # 1 - LT Fishing Pier (ADD)	\$ 7,600.00	\$ 8,250.00
ALT. # 2 - LT Plugs & Herbivory Prot. (ADD)	\$ 7,200.00	\$ 12,000.00
TOTALS	\$ 189,739.20	\$ 320,666.15

Commissioner Nesvacil moved, seconded by Vice President Gelinas, to approve HGS, out of Chicago, IL, d.b.a. RES for their Base Bid with Timeline #1 and Alternates #1 and #2 for the total amount of \$189,739.20, with a total project budget of \$208,713.12.

Roll was called with:
Ayes – Nesvacil, Gelinas, Owen, Supplitt, Leno

Nays – None
 Absent – None
 Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF WEARING APPAREL BID

Superintendent Neill said he collects wearing apparel bids every year. Nineteen vendors picked up a bid packet, with four returning a completed packet. The lowest responsible bidder was Sunburst Sportswear. The District has worked with Sunburst Sportswear many times in the past and have been pleased with their product.

Bidder	Bid Total
Sunburst Sportswear, Glendale Heights, IL	\$40,513.18
Gold Medal Ideas, Buffalo Grove, IL	\$50,462.26
Riverside Technologies, Inc, North Sioux City, SD	\$60,113.54
Educational Products, Inc, Carrollton, TX	\$73,034.00

Commissioner Owen moved, seconded by Commissioner Nesvacil, to award the wearing apparel bid to Sunburst Sportswear of Glendale Heights, IL in the amount of \$40,513.18.

Roll was called with:
 Ayes –Owen, Nesvacil, Gelinias, Supplitt, Leno
 Nays – None
 Absent – None
 Ayes – 5; Nays – 0; MOTION CARRIED

APPROVAL OF COLOR COATING BID

Director Kramer said this color coating bid was for four different sites; Heritage Tennis Club, Forest View Racquet and Fitness, Banta Park and Frontier Park. It was determined at the pre-bid meeting that there are some surface issues with the Frontier Park basketball court, so it will be removed from the color coating project at this time.

ARLINGTON HEIGHTS PARK DISTRICT					
BIDDER RESULTS FOR:					
BID TABULATION SHEET					
2024 COLOR COATING					
	Sport Surface Pros	U.S. Tennis Court	Tennis Court Unlimited	MCH Sport Surfaces	American Sealcoating
Bid Opening March 14, 2024 @ 1 PM					
Heritage Tennis Club	\$ 48,000.00	\$ 47,065.00	\$ 58,000.00	\$ 65,120.00	\$ 71,960.00
Forest View Raquet and Fitness	\$ 36,000.00	\$ 37,855.00	\$ 43,500.00	\$ 52,100.00	\$ 53,940.00
TOTAL BASE BID	\$ 84,000.00	\$ 84,920.00	\$ 101,500.00	\$ 117,220.00	\$ 125,900.00
ALT. #1- Banta Park (ADD)	\$ 5,000.00	\$ 5,730.00	\$ 4,000.00	\$ 3,500.00	\$ 4,900.00
TOTAL WITH ALT #1	\$ 89,000.00	\$ 90,650.00	\$ 105,500.00	\$ 120,720.00	\$ 130,800.00
ALT. # 2 - Frontier Park (ADD)	\$ 13,000.00	\$ 26,450.00	\$ 19,500.00	\$ 30,500.00	\$ 28,000.00

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve Sport Surface Pro’s, out of Lake Forest, IL, for their base bid with Alternate #1 in the total amount of \$89,000.

Roll was called with:
 Ayes – Gelinias, Nesvacil, Owen, Supplitt, Leno
 Nays – None
 Absent – None
 Ayes – 5; Nays – 0; MOTION CARRIED

PARK FOUNDATION REPORT

Director Lewandowski said the Foundation members are continuing to secure sponsorships for the upcoming pickleball tournament.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton updated the Board on the following:

- The Arbor Day event will be on April 26, at Rand-Berkley Park, beginning at 9:30am.
- The dates for the Local Government Efficiency meetings are: June 25, August 13, and September 10, from 5:00pm-6:30pm. Regular Board Meetings will follow on each of those days.
- Senator Ann Gillespie has resigned from her position to take a position with the state of Illinois.

COMMISSIONER REPORTS

- Commissioner Owen attended the Luck of the Irish event this past Saturday. He said staff did a wonderful job for this sold out event.

ADJOURNMENT

Commissioner Owen, moved, seconded by Vice President Gelinas, to adjourn the Regular Meeting at 7:39 p.m. On a voice vote, the motion was approved 5-0.

Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District

Date Approved