



MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
ARLINGTON HEIGHTS PARK DISTRICT
Administration Center
410 N. Arlington Heights Road
November 12, 2024 at 6:30pm

President Leno called the Regular Board Meeting to order at 6:30p.m.

President Leno led the Pledge of Allegiance.

ROLL CALL OF COMMISSIONERS

Commissioners Present

M. Leno
T. Gelinas
R. Nesvacil
B. Owen

Commissioners Absent

J. Supplitt

Staff Present: Carrie Fullerton, Executive Director; Brian Meyer, Director of Recreation and Facilities; Jason Myers, Director of Finance and Personnel; Amy Lewandowski, Director of Marketing and Community Engagement; John Kramer, Director of Parks and Planning; and Kathy Lydon, Recording Secretary.

Other Staff in Attendance: Rosie Gallina, Edith Garcia, Bryan Cox, Matt Healy, Rob Gussy, Emma O'Meara, and Colleen Hagen

Other Guests: Pat Peery, Patrick Flaherty, and Maureen Cooke, Frontier Days Volunteers; John Stuart and Marcy Testa, Stumm Insurance

RECOGNITION OF VISITORS & CITIZENS TO BE HEARD

None

APPROVAL OF MINUTES

Commissioner Owen moved, seconded by Commissioner Nesvacil, to approve the October 22, 2024 Regular Meeting minutes. On a voice vote, the motion was approved 3-0, with Vice President Gelinas abstaining.

Commissioner Owen moved, seconded by Commissioner Nesvacil, to approve the October 22, 2024 Closed Session minutes. On a voice vote, the motion was approved 3-0, with Vice President Gelinas abstaining.

PRESENTATION AND INFORMATIONAL REPORTS

None

OLD BUSINESS

APPROVAL OF RESOLUTION R-7-24: SALE OF ALCOHOL-2025 FRONTIER DAYS FESTIVAL

Executive Director Fullerton said this resolution is for the annual request to allow alcohol at Recreation Park during the Frontier Days Festival. Pat Peery, Festival Committee member shared the dates for 2025, and said the new layout worked well this year. She thanked the Board and Staff

for their support before presenting them with a donation on behalf of the Frontier Days Festival committee.

President Leno thanked the Festival committee for their generous donation, and said the money will go towards capital improvements and summer concerts.

Commissioner Nesvacil moved, seconded by Vice President Gelinias, to approve the request of Frontier Days Inc. Festival Committee for the use of Recreation Park for Festival 2025, to provide authorization of the Park Board to permit Festival 2025 to hold a raffle and to conduct bingo at the Festival contingent upon receiving the appropriate license from the Illinois Department of Revenue and conducting games in accordance with the rules of the department, and to adopt the "Resolution Authorizing the Sale, Delivery and Consumption of Alcoholic liquors limited to beer and wine at Recreation Park during the 2025 Frontier Days Festival, dependent upon approval by the Village of Arlington Heights, being compliant with state liquor requirements and providing proper insurance coverage". On a voice vote, the motion was approved 4-0.

APPROVAL OF RESOLUTION R-8-24: IGA WITH VILLAGE OF ARLINGTON HEIGHTS FOR KLEHM PARK STORM WATER

Executive Director Fullerton stated this agreement has been reviewed by Attorney Paine. A community meeting for this project will be held on November 21. Director Kramer said this project could potentially begin early in the construction season next year, but he will learn more details at the community meeting. Director Kramer said a fence will be put up around the project area but the playground will remain open.

Vice President Gelinias moved, seconded by Commissioner Nesvacil, to approve R-8-24, a resolution approving the terms and authorizing the execution of an intergovernmental agreement between the Village of Arlington Heights and the Arlington Heights Park District for the construction, operation, and maintenance of a stormwater detention facility in Klehm Park, Arlington Heights, Illinois. On a voice vote, the motion was approved 4-0.

APPROVAL OF AN INCREASE TO PROJECT BUDGET FOR COMED EASEMENT AT RECREATION PARK

Director Kramer said the reason staff is requesting approval of an increase to the project budget is because the ComEd costs for this project increased from the original estimate.

Vice President Gelinias moved, seconded by Commissioner Owen, to approve the increase in the project budget to \$340,000 for the design and installation of replacement electrical infrastructure including a ComEd easement at Recreation Park. On a voice vote, the motion was approved 4-0.

NEW BUSINESS

APPROVAL OF 2025 HEALTH INSURANCE

Superintendent Gallina stated staff have been working with Stumm Insurance since September to find the best health insurance options for the District. She shared an updated memo with the Board regarding the proposed employee health insurance rates for 2025. Superintendent Gallina presented plan options and comparisons between health insurance carriers. She also reviewed plans for dental, vision and life insurance before answering questions the Board had regarding the proposed plans.

John Stuart, Stumm Insurance, said the reason the District was able to secure such good rates is due to the low percentage of claims submitted this year.

President Leno would like staff to do further research next year into the Opt-Out Incentive program regarding spousal surcharges.

Commissioner Nesvacil moved, seconded by Vice President Gelinas to:

- Continue with BlueCross/BlueShield for \$1,000 deductible medical insurance plans with two PPO plans and one HMO plan.
- Retain employee premium contribution levels at the current percentages which the dollar value reflects an industry average.
- Keep the Opt-Out Incentive program at \$2,500 paid directly to employees through payroll.
- Continue with Delta for Dental insurance.
- Continue with Guardian for Life/AD&D insurance and maintain the contract with EyeMed for Vision.
- Continue to offer voluntary benefits that are at no cost to the District.
- Continue with WEX for FSA, COBRA, and commuter vendor.

On a voice vote, the motion was approved 4-0.

ACCEPTANCE OF BID FROM ROESCH FOR A NEW FORD F450 TRUCK

Director Kramer said money was set aside in the Capital budget to purchase a new truck. The upfit is included in the price and comes with the standard warranty.

Vice President Gelinas moved, seconded by Commissioner Owen, to accept the lowest qualified, responsible bid meeting specifications from Roesch Ford, Bensenville IL, for one new Ford F450, in the amount of \$77,535 with a project budget of \$80,000. On a voice vote, the motion was approved 4-0.

APPROVAL OF PURCHASE OF POOL SPRAY FEATURES FOR HERITAGE AND CAMELOT POOLS

Director Kramer said when staff were closing the pools for the season, they noticed the existing spray features were in poor shape and in disrepair. This purchase will be a direct replacement of the existing features.

Commissioner Owen moved, seconded by Commissioner Nesvacil, to approve the purchase of two pool feature sprays from Raindrop using Sourcewell in the amount of \$66,350. On a voice vote, the motion was approved 4-0.

APPROVAL OF FEE PROPOSALS

Director Meyer said every year fee proposals are presented to the Board for approval. Fees have aggressively been moving up due to the minimum wage increase. The new Cook County Paid Time Off Ordinance for part-time staff is also factored into these fee proposals. Director Meyer said the average proposed fee increase is 3%.

Bryan Cox gave an overview of the Golf operations, and capital projects that were completed this year. He then shared the proposed rate recommendations for 2025-26, as well as the goals with the Board.

Director Meyer gave an overview of the tennis operations at both Forest View and Heritage Tennis Clubs. Director Meyer shared the proposed fee increases and goals for 2025-26. Per suggestion by President Leno last year, room rental rates were included in the 2024-25 budget binder. Vice President Gelinas asked how the pickleball court reservation system went this summer. Director Meyer replied for the most part it went well with a few patrons being turned away from some of the regular pickleball players. Commissioner Owen asked if staff have given any thought to converting one of the tennis clubs into a pickleball center for use, especially in the winter. Director Meyer replied that the courts at both tennis clubs are booked with tennis lessons in the fall and winter months.

President Leno suggested discussing this topic further at a future meeting.

Matt Healy gave an overview of ARC memberships. He shared a breakdown of membership totals, and explained the difference between the passes offered. Matt shared that there will be no increase in membership prices for next year.

Rob Gussy gave an overview of pool passes and memberships revenue saying both are at an increase from 2023. He also shared participant numbers for swim teams. Rob said that the fees for swim lessons will not increase for 2025-26, and shared a fee comparison for swim lessons offered at other park districts. Commissioner Nesvacil would like to see a fee comparison of private businesses in the future. Rob Gussy said staff are hoping to not increase the fee of 2025 summer passes to keep them in line with the memberships at ARC.

There was a brief discussion regarding the new requirement that the manager or supervisor on duty must be at least 21 years old.

Emma O'Meara shared enrollment and fee history for CAP from 2021-2025. Staff is proposing a 5% increase in rates for 2025-26 broken down by hourly, daily, weekly and yearly average totals per President Leno's request. Emma also shared a fee comparison of surrounding park districts, and the waitlist numbers as of now.

Director Meyer said no motion needed tonight since the proposed fees will be approved as part of the overall budget approval in April.

APPROVAL OF 2025 PARK BOARD MEETING AND FOUNDATION MEETING DATES

No discussion.

Vice President Gelinas moved, seconded by Commissioner Owen, to approve the 2025 schedule of Park Board and Foundation meeting dates. On a voice vote, the motion was approved 4-0.

PARK FOUNDATION REPORT

Director Lewandowski shared that the preliminary numbers from the Foundation Golf Outing show a net of \$27,000.

EXECUTIVE DIRECTOR REPORT

Executive Director Fullerton shared the following information:

- The Annual Tree Lighting takes place the day after Thanksgiving.
- There will be another Recreation Park presentation at the next Board Meeting. The residents that have shown interest in the past have been informed.

COMMISSIONER REPORTS

- Commissioner Nesvacil attended the cemetery walk and said the Historical Society did a great job.
- Vice President Gelinas said congratulations to all the IAPD Best of the Best winners.
- President Leno attended the Boy Scout award event at the VFW, and said it was very nice. President Leno also shared that so far three people filed paperwork to run for Commissioner.
- Commissioner Owen said the new golf carts are wonderful.

MOVED TO CLOSED SESSION

Commissioner Nesvacil moved, seconded by Commissioner Owen, to hold Closed Session for personnel matters involving specific employees of the AHPD – 5ILCS 120/2(c)(1) & (2) and for Potential Acquisition of Real Estate – 5 ILCS 120/2(c)(5) & (6) at 8:45 p.m.

Roll was called with:

Ayes –Nesvacil, Owen, Gelinas, Leno

Nays – None

Absent – Supplitt

Ayes – 4; Nays – 0; MOTION CARRIED

RECONVENE TO OPEN SESSION

Commissioner Owen moved, seconded by Commissioner Nesvacil, to reconvene to Open Session at 8:57 p.m. On a voice vote, the motion was approved 4-0.

Commissioners Present

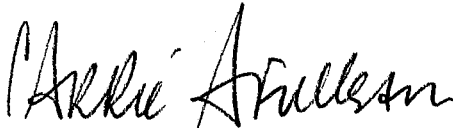
- M. Leno
- T. Gelinis
- R. Nesvacil
- B. Owen

No action was taken from Closed Session.

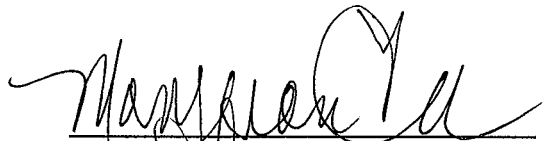
There was another brief discussion on the staffing of lifeguards for summer 2025.

ADJOURNMENT

Commissioner Owen moved, seconded by Commissioner Nesvacil, to adjourn the Regular Meeting at 9:05 p.m. On a voice vote, the motion was approved 4-0.



Carrie A. Fullerton, Secretary
Board of Commissioners
Arlington Heights Park District



Maryfran H. Leno, President
Board of Commissioners
Arlington Heights Park District

11/26/24

Date Approved